DAILY CASH BOOK

Record every rupee in (Jama) and out (Naam) — dailycashentry.com

Business: _____ Month: _____

Date	Particulars	Jama (In) ₹	Naam (Out) ₹	Balance ₹
	Opening balance (cash in hand)			
	TOTALS / Closing balance			

Closing balance = opening balance + total Jama − total Naam. Count your drawer at day end; it should match. Free printable from dailycashentry.com